

**TOWN OF DAVIE
TOWN COUNCIL AGENDA REPORT**

TO: Mayor and Councilmembers

FROM/PHONE: Keith Pursell, Project Manager, Capital Projects, 954-797-1191

PREPARED BY: Keith Pursell, Project Manager, Capital Projects, 954-797-1191

SUBJECT: Resolution Project Name and Location: Orange Park Community
Center Reroof
Bid # 09-30

AFFECTED DISTRICT: District 3

ITEM REQUEST: Schedule for Council Meeting

TITLE OF AGENDA ITEM: CHANGE ORDER - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE MAYOR TO EXECUTE CHANGE ORDER #1 WITH PETERSEN DEAN ROOFING AND SOLAR SYSTEMS TO CHANGE THE CONTRACTED SCOPE OF WORK AS DESCRIBED IN THE ATTACHED CHANGE ORDER #1.

REPORT IN BRIEF: The Town has expanded the Scope of Work to include the replacement of rotten wood discovered in the roof deck after the existing roofing material was removed. Since we have no way of determining how much rotten wood will need to be replaced during a reroof, we request a per square foot cost be included in the bid documents, so that if and when rotten wood is discovered, we can replace it at the per square foot bid price. For this project we had to replace 672 square feet of plywood deck, 10 lineal feet of 2"x10" boards, and 40 lineal feet of 2"x4" boards.

PREVIOUS ACTIONS: None

CONCURRENCES: None

FISCAL IMPACT: Yes

Has request been budgeted? Yes

If yes, expected cost: \$5,776

Account name and number: Orange Park Community Center
011-1601-554-6405-08IMPV

Additional Comments:

RECOMMENDATION(S): Motion to approve resolution

Attachment(s): Change Order # 1, Previous Resolution R-2009-75

RESOLUTION _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA,
AUTHORIZING THE MAYOR TO EXECUTE CHANGE ORDER #1
WITH PETERSEN DEAN ROOFING AND SOLAR SYSTEMS TO
CHANGE THE CONTRACTED SCOPE OF WORK AS DESCRIBED
IN THE ATTACHED CHANGE ORDER #1.

WHEREAS, the Town of Davie previously awarded the bid to Petersen Dean
Roofing and Solar Systems; and

WHEREAS, The Town has expanded the Scope of Work to include the change
required to replace the rotten wood in the roof deck.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN
OF DAVIE, FLORIDA.

SECTION 1. The Town Council hereby authorizes the appropriate Town officials
to execute Change Order #1 with Petersen Dean Roofing and Solar Systems in the
amount of \$5,776, which is attached as Exhibit "A".

SECTION 2. This resolution shall take effect immediately upon its passage and
adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2009

MAYOR/COUNCILMEMBER

ATTEST:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2009

CHANGE ORDER

Distribution:

Owner: _____
Architect: _____
Contractor: _____
Field: _____
Other: Bid Spec Committee

Project:

Orange Park Community Center Roof
841 SW 133rd Avenue
Davie, FL 33325

Change Order Number: C.O. #1

INITIATION DATE: 10/19/09

To (Contractor):

Petersen Dean Roofing and Solar Systems
1011 Fairfield Drive
West Palm Beach, FL 33407

Town's Project No:

Contract For:
Contract Date:

You are directed to make the following changes in this Contract:

Item #1- Per code, replace 21 sheets of plywood, 10 lf of 2"x10" fascia board, and 40 lf of 2"x4" boards discovered to be rotten after the existing roofing material was removed.....\$5,776.00

Days: 0

TOTAL \$5,776.00

Not valid until signed by **both** Owner & Architect.

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original (Contract Sum) (Guaranteed Maximum Cost) was.....\$26,950.00
Net change by previously authorized Change Orders..... \$0.00
The (Contract Sum) (Guaranteed Maximum Cost) prior to this Change Order was.....\$26,950.00
The (Contract Sum) (Guaranteed Maximum Cost) will (**increase**) (decrease).....\$5,776.00
The new (Contract Sum) (Guaranteed Maximum Cost) including this Change Order will be ... \$32,726.00
The Contract Time will be (increased) (decreased) (**unchanged**) by.....
The Date of Completion as of the date of this Change Order therefore is.....

Authorized

Architect

Contractor

Owner

Address

Address

Address

By

By

By

Date:

Date:

Date:

Petersen Dean Roofing & Solar Systems

1011 Fairfield Dr WPB 33407

[Signature]
11/18/09



PETERSENDEAN

ROOFING AND SOLAR SYSTEMS

CONTRACT CHANGE ORDER NO. 01

Date: 9-9-09
To: Town of Davie Public Work
6591 Orange Drive
Davie, Florida 33314
Attn: Keith Pursell

Project: REPLACE ROOF AT ORANGE PARK
Location: Davie, Florida
Description: Wood Replacement
Contract No. P.O. 035118

Description of Change Order: Rotten wood replacement:

21 sheets (672 sq.ft) plywood replacement at \$8.00 per sq.ft.	-	\$5,376.00
10 l.f. 2 x 10" p.t. at \$8.00 per l.f.	-	\$80.00
40 l.f. 2 x 4" p.t. at \$8.00 per l.f.	-	<u>\$320.00</u>
Total Wood replacement		\$5,776.00

Total **\$5,776.00**

Initial Contract Value	\$ 26,950.00
Total amount of previously approved change orders	\$ 0.00
The contract value prior to this change was	\$ 26,950.00
This Change to add to/deduct from the contract the amount of	\$ 5,776.00
The new contract value including this Change Order	<u>\$ 32,726.00</u>
The Contract Time will change by	

Acceptance of Change Order:

PetersenDean Roofing & Solar Systems, Inc.

Authorized
Signature: _____

Authorized
Signature: Karen Diedrick

Print Name: _____

Print Name: Karen Diedrick

Print Title: _____

Print Title: Project Manager

Date: _____

Date: 9-9-09



PETERSENDEAN

ROOFING AND SOLAR SYSTEMS

CONTRACT CHANGE ORDER NO. 01

Date: 9-9-09
To: Town of Davie Public Work
6591 Orange Drive
Davie, Florida 33314
Attn: Keith Pursell

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Location: Davie, Florida
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Contract No. P.O. 035118

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Total **\$5,776.00**

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The contract value prior to this change was	\$ 26,950.00
This Change to add to/deduct from the contract the amount of	<u>\$ 5,776.00</u>
The new contract value including this Change Order	<u>\$ 32,726.00</u>
The Contract Time will change by	

Acceptance of Change Order:

PetersenDean Roofing & Solar Systems, Inc.

Authorized
Signature: _____

Authorized
Signature: Karen Diedrick

Print Name: _____

Print Name: Karen Diedrick

Print Title: _____

Print Title: Project Manager

Date: _____

Date: 9-9-09

PRICING PAGE
Roof Replacement
at the
Orange Park Community Center

Item	Description	Labor and Materials
1.	Remove and Replace Roof	\$ <u>26,950</u>
TOTAL BASE BID PRICE		\$ <u>26,950</u>

TOTAL BASE BID PRICE IN WORDS _____

Replace Rotten Wood

\$ 8.00 ISF @ Fascia at
\$8.00 L
H

Executed by: _____

Print Name: Dave Wikel

Title: V.P.

For (Corporation): Petersen Dean Roofing And Sawn Systems

State: FL

Address: 1011 Fairview Drive, West Palm Beach FL

Phone: 561.721.9921

Date: 2/23/09

Federal Employer Identification Number: 770051446

Subscribed and sworn to before me this 23rd day of February 2009

[Signature]
Notary Public, State of Florida

Commission #

Orlene Casquilla

Name of Notary Public: Print, Stamp or Type as Commissioned



My Commission Expires: _____

☒ Personally known to me, or ☐ Produced the following Identification:

Bidders must submit a completed W-9 Form and a completed Bidder/Vendor Disclosure Form.

RESOLUTION NO. R-2009-75

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID
RECOMMENDATION FOR THE "ROOF REPLACEMENT AT THE ORANGE PARK
COMMUNITY CENTER."

WHEREAS, the Town of Davie's Orange Park Community Center is in need of a roof
replacement; and

WHEREAS, the Town of Davie solicited sealed bids for such services; and

WHEREAS, after review, the Town Council wishes to accept the bid from Petersen-Dean, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE,
FLORIDA.

SECTION 1. The Town Council hereby accepts the bid from Petersen-Dean, Inc., for roof
replacement in the amount of \$26,950.

SECTION 2. The Town Council hereby approves the expenditure from the CDBG Target Area
'08 Improvement (011-1601-554-6405 08 IMPV).

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS 1st DAY OF April, 2009


MAYOR/COUNCILMEMBER

ATTEST:


TOWN CLERK

APPROVED THIS 1st DAY OF April, 2009

TOWN OF DAVIE PROCUREMENT AUTHORIZATION

ACCOUNT NUMBER. BUDGET ITEM & DESCRIPTION APPROXIMATE COST
011-1601-554-6405-08IMPV Replace Roof at the Orange Park Community Center \$60,000.00

METHOD OF PROCUREMENT (check the one that applies)

☐ Open Competitive Bidding
☐ Piggyback on Contract Number _____
☐ Sole Source
☒ Request For Proposals

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED



Signed _____
H&CD Department Head

Capital Projects Department Head

Have Funds been Reserved 1232. 37976

Date 1/26/09 Signed _____

Signed _____
Town Administrator

BIDS SUBMITTED

<u>VENDOR</u>	<u>COST</u>
PETERSEN-DEAN, INC.	\$ 26,950
ALMEIDA INDUSTRIES	28,720
GARABAR, INC.	30,000
ROOFFOREVER LLC	32,650
LAYMAR, INC.	36,696
PALM BEACH BUILDING GROUP	37,477
TAYLOR CONTRACTING	38,500
ARM INDUSTRIES	39,400
ROOF TECH	41,119
WATERPROOF INDUSTRIES	43,175.36
AUSTRO CONSTRUCTION	43,500
ADVANCED ROOFING	43,925
ALLIED ARCHITECTURE	44,483
MIAMI ROOFING \$49,960	
MURTON ROOFING 53,000	
NATIONAL ROOFING 53,700	
SOLARGUARD ROOFING \$67,100	
<u>BID SPECIFICATION COMMITTEE'S RECOMMENDATION</u>	
<u>Vendor</u>	<u>Cost</u>
PETERSEN-DEAN, INC.	\$26,950.00

Signed _____
Procurement Manager

MEMORANDUM

DATE: March 6, 2009

TO: Herb Hyman
Procurement Manager

FROM: Keith Pursell
Project Manager, Capital Projects

RE: "Roof Replacement at the Orange Park Community Center"

Upon examining the bids received on February 24, 2009, it is our recommendation to award this work to the low bidder, **Petersen Dean Roofing and Solar Systems**, with a bid of **\$26,950.00**.

BID OPENING REPORT
BID NAME: Roof Replacement - Orange Park

BID NUMBER: B-09-30

ESTIMATED COST: \$60,000.00

Page 1 of 2

TIME: 2:04pm

DATE: 2-24-09

NO.	CONTRACTOR'S NAME	BID AMOUNT	COMMERCIAL RANKING
1.	X Murton Roofing Corp	53,000.00	15
2.	X Palm Beach Bldg.	37,477.00	6
3.	X Advanced Roofing	43,925.00	12
4.	X Garabar Inc.	30,000.00	3
5.	X Rooforever LLC	32,650.00	4
6.	X Roof Tech	41,119.00	9
7.	X Solarguard Roofing	67,100.00	17
8.	X Waterproofing Systems	43,175.36	10
9.	X National Roofing of S. F.	53,700.00	16
10.	X Almeida Industries	28,720.00	2

REMARKS

SPECS SENT TO SEVENTY-NINE (79) PROSPECTIVE BIDDERS
TOWN REC'D SEVENTEEN (17) BIDS

NOTE: THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED, AND BID TOTALS ARE SUBJECT TO CORRECTION AFTER THE BIDS HAVE BEEN COMPLETELY REVIEWED.

THIS IS ONLY A FINANCIAL RANKING OF ALL THE BIDS RECEIVED. THE USING DEPARTMENT IS RESPONSIBLE FOR REVIEWING THE BIDS FOR COMPLIANCE WITH ALL THE BID SPECIFICATIONS PRIOR TO SUBMITTAL OF LETTER OF RECOMMENDATION.

PURCHASING OFFICIAL:

WITNESS:

Elena Bladon
Angela Salinas

DATE: 2.24.09

DATE: 2.24.09

BID OPENING REPORT

BID NAME: Roof Replacement - Orange Park

BID NUMBER: B-09-30

ESTIMATED COST: \$60,000.00

Page 2 of 2

TIME: 2:04pm

DATE: 2.24.09

NO.	CONTRACTOR'S NAME	BID AMOUNT	COMMERCIAL RANKING
1.	X AAM Industries	39,400.00	8
2.	X Allied Architectural Metals	44,483.00	13
3.	X Miami Roofing Systems	49,960.00	14
4.	X Taylor Contracting	38,500.00	7
5.	X Austro Construction	43,500.00	11
6.	X Laymar Roofing	36,696.00	5
7.	Thermaseal Roofs		
8.	X Petersen Dean Roofing	26,950	1
9.			
10.			

REMARKS

NOTE: THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED, AND BID TOTALS ARE SUBJECT TO CORRECTION AFTER THE BIDS HAVE BEEN COMPLETELY REVIEWED.



THIS IS ONLY A FINANCIAL RANKING OF ALL THE BIDS RECEIVED. THE USING DEPARTMENT IS RESPONSIBLE FOR REVIEWING THE BIDS FOR COMPLIANCE WITH ALL THE BID SPECIFICATIONS PRIOR TO SUBMITTAL OF LETTER OF RECOMMENDATION.

PURCHASING OFFICIAL: Elena Blackston

WITNESS: Angela Salinas

DATE: 2.24.09

DATE: 2.24.09

FLORIDA DEPARTMENT OF STATE DIVISION OF CORPORATIONS					
Home	Contact Us	E-Filing Services	Document Searches	Forms	H
Previous on List	Next on List	Return To List			
No Events		No Name History			
Detail by FEI Number					
<u>Foreign Profit Corporation</u>					
PETERSEN-DEAN, INC.					
<u>Filing Information</u>					
Document Number F06000001903					
FEI Number 770051446					
Date Filed 03/24/2006					
State CA					
Status ACTIVE					
<u>Principal Address</u>					
7980 ENTERPRISE DR NEWARK CA 94560					
<u>Mailing Address</u>					
7980 ENTERPRISE DR NEWARK CA 94560					
Changed 01/07/2008					
<u>Registered Agent Name & Address</u>					
WIKEL, DAVID L 1011 FAIRFIELD DR W PALM BEACH FL 33407 US					
Name Changed: 04/07/2008					
Address Changed: 04/07/2008					
<u>Officer/Director Detail</u>					
Name & Address					
Title CDP					
PETERSEN, JAMES P 7980 ENTERPRISE DR NEWARK CA 94560					
Title VP/D					
VAN BEEK, DAVID J					

7980 ENTERPRISE DR
NEWARK CA 94560

Title T/CF

VAN BEEK, DAVID J
7980 ENTERPRISE DR
NEWARK CA 94560

Title AS/D

STUMBOS, DAVID E
7980 ENTERPRISE DR.
NEWARK CA 94560

Annual Reports

Report Year	Filed Date
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2007	04/02/2007
------	------------

2008	01/07/2008
------	------------

2009	01/20/2009
------	------------

Document Images

[01/20/2009 -- ANNUAL REPORT](#)

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[04/07/2008 -- Reg. Agent Change](#)

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[01/07/2008 -- ANNUAL REPORT](#)

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[04/02/2007 -- ANNUAL REPORT](#)

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[03/24/2006 -- Foreign Profit](#)

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Note: This is not official record. See documents if question or conflict.

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No Events

No Name History

**Request for Taxpayer
Identification Number and Certification**

Give form to the
requester. Do not
send to the IRS.

Print or type
See specific instructions on page 2

Name (as shown on your income tax return) Petersen-Dean Inc.	
Business name, if different from above Petersen Dean Roofing And Solar Systems	
Check appropriate box: <input type="checkbox"/> Individual/ Sole proprietor <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Other ▶	
<input type="checkbox"/> Exempt from backup withholding	
Address (number, street, and apt. or suite no.) 1011 Fairfield Drive	Requester's name and address (optional)
City, state, and ZIP code West Palm Beach, FL 33407	
List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number								
		+		+				
or								
Employer identification number								
7	7	0	0	5	1	4	4	6

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here	Signature of U.S. person ▶ 	Date ▶
------------------	--	--------

Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or

- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien.

Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the recipient has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

- The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
- The treaty article addressing the income.
- The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

I, DAVE WIKER, being first duly sworn state that:
The full legal name and business address of the person(s) or entity contracting with the
Town of Davie ("Town") are as follows (Post Office addresses are not acceptable):

Name of Individual, Firm, or Organization:

PETERSON DAN RODRIGUEZ AND
SOLAR SYSTEMS

Address:

1011 FAIRFIELD DRIVE

WEST PALM BEACH, FL 33407

FEIN

77051446

State and date of incorporation

CA

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who directly or indirectly holds five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full name and address shall be provided for each trustee and each beneficiary. All such names and address are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	Ownership
<u>JIM PETERSEN</u>	<u>7980 ENTERPRISE DR.</u> <u>NEWARK, CA 94560</u>	<u>50</u> %
<u>DAVE WIKER</u>	<u>1011 FAIRFIELD DR.</u> <u>WEST PALM BEACH, FL 33490</u>	<u>50</u> %

2. The full legal names and business addresses of any other individual (other than subcontractors, materialmen, suppliers, laborers, and lenders) who have, or will have, any legal, equitable, or beneficial interest in the contract or business transaction with the Town are as follows (Post Office addresses are not acceptable):

Full Legal Name

Address


_____	_____
_____	_____
_____	_____
_____	_____

By. [Signature]
Signature of Affiant

2/23/2009

DAVE WIKEL
Print Name

SUBSCRIBED AND SWORN TO or affirmed before me this 23rd day of February 2009, by Dave Wikel, he/she is personally known to me or has presented _____ as identification.

NOTARY PUBLIC-STATE OF FLORIDA
 Ariene Casquilla
Commission # DDS-41704
Expires: APR. 18, 2010
Bonded Thru Atlantic Bonding Co., Inc.

[Signature]
Notary Public, State of Florida at Large
Ariene Casquilla
Print or Stamp of Notary

Serial Number _____

My Commission Expires : _____

**TOWN OF DAVIE
TOWN COUNCIL AGENDA REPORT**

TO: Mayor and Councilmembers

FROM/PHONE: Manny Diez, Director, Public Works and Capital Projects, 954-797-1245

PREPARED BY: Keith Pursell, Project Manager, Capital Projects, 954-797-1191

SUBJECT: Resolution Project Name and Location: Roof Replacement at the Orange Park
Community Center, 33325

AFFECTED DISTRICT: District 4

ITEM REQUEST: Schedule for Council Meeting

TITLE OF AGENDA ITEM: BID - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA,
ACCEPTING THE BID RECOMMENDATION FOR THE "ROOF REPLACEMENT AT THE
ORANGE PARK COMMUNITY CENTER." (Petersen Dean - \$26, 950)

REPORT IN BRIEF: A competitive bid was conducted for the roof replacement at the Orange Park
Community Center. The bid was sent to Seventy-nine (79) bidders and also posted on the Town's web
site. The Town received seventeen (17) bids. The recommendation is for Petersen-Dean, Inc. as the
lowest responsive and responsible bidder for the base bid.

PREVIOUS ACTIONS: None

CONCURRENCES: None

FISCAL IMPACT: Yes

Has request been budgeted? Yes

If yes, expected cost: \$ 26,950.00

Account name and number: CDBG Target Area '08 Improvement: 011-1601-554-6405
08 IMPV

RECOMMENDATION(S): Motion to approve resolution

Attachment(s): Bid Recommendation, Procurement Authorization, Sunbiz Report, Ownership
Disclosure Affidavit